

Highlights of CCCWC Bylaws

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Section/Item	Description	Page Number
Section 2.1. Statement of Purpose.	The CCCWC advocates for change and policies that will advance opportunities and achieve equity for women across California Community Colleges. CCCWC commits to: <ul style="list-style-type: none"> • Recognizing women’s contributions • Supporting leadership development • Advancing career opportunities and pay equity • Expanding the pipeline for tomorrow’s leaders 	2
Section 3.1. Regular Voting Membership.	Regular voting membership (an individual who is current with their membership dues) shall be open to anyone who supports the vision and purpose of CCCWC. and held only by elected or appointed members of any Community College Board of Trustees and Community College Chancellor or Community College President or Administrator.	2
Section 3.2. Honorary Membership.	The Board of Directors of CCCWC may also elect additional honorary members, as it deems appropriate. Honorary members shall pay no dues and shall have no voting power.	2
Section 3.3. Institutional Membership	Institutional non-voting membership shall be open to any educational institution or organization interested in and supportive of the vision and purpose of CCCWC. Institutions can purchase voting memberships.	
Section 3.4. Corporate/Business and Community Partner Non-Voting Membership.	Corporate/Business non-voting membership shall be open to any corporation or business organization interested in and supportive of the statement of purpose of non-voting membership 3 shall be open to any non-profit, non-business organization interested in and supportive of the statement and purpose of CCCWC.	2-3
Section 6.4. Co-Chairs.	The Co-Chairs of the CCCWC, shall jointly preside at all meetings of the Board of Directors and shall direct the affairs of the CCCWC, subject to policies established by the Board of Directors. The Chair shall perform such other duties as are incident to the office of chair of a corporation, or as properly required by the Board of Directors. The Chair shall appoint all members of any standing or special committees of CCCWC and shall be deemed a member of all such committees, except that the Chair shall not be a member of the Nominating Committee. The Chair may also appoint other positions as needed such as a parliamentarian or pro-bono counsel.	5
Section 6.5. Vice Chair	The Vice Chair shall perform duties of the Co-Chairs in the absence of the Co-Chairs and shall perform such other duties as may from time to time be prescribed by the Board of Directors. The Vice Chair shall become conversant with the bylaws of CCCWC and shall serve as an advisor on parliamentary questions at meetings of CCCWC.	5
Section 6.6. Secretary.	The Secretary shall prepare, publish and keep the minutes of all meetings of the Board of Directors. The Secretary shall keep a membership roster, updated at least once per year; shall preserve the records of CCCWC, and shall give all required notices and announcements of meetings at the request and direction of the Chair. The Secretary shall also serve as chair of the Membership Committee. Additional duties shall be determined and assigned by the Chair. The Secretary shall perform any other duties as directed by the Board of Directors or as prescribed by the general membership.	5

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Section 6.7. Treasurer.	The Treasurer shall keep and maintain adequate and correct accounts of the properties and the business transactions of the CCCWC. The Treasurer shall collect, care for and, upon approval of the Board of Directors, disburse all funds of the CCCWC; shall render periodic and annual reports of the financial affairs and status of the CCCWC; and shall perform such other duties as the Chair or Board of Directors may from time to time direct. Upon proper and timely notice, the Treasurer's records shall at all times be open to inspection by any Director or member of the CCCWC.	5-6
Section 6.8. Other Officers.	The Board of Directors may also designate and appoint such other officers as the needs of the CCCWC may require. Said officers shall hold their office for such terms, and shall have such authority and perform such duties, as determined by resolution of the Board.	6